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MEETING	DECISION SESSION - EXECUTIVE MEMBER FOR CORPORATE SERVICES
DATE	16 FEBRUARY 2010
PRESENT	COUNCILLOR MOORE (EXECUTIVE MEMBER)

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**20. DECLARATIONS OF INTEREST**

The Executive Member was invited to declare at this point in the meeting any personal or prejudicial interests he might have in the business on the agenda. None were declared.

**21. MINUTES**

RESOLVED: That the minutes of the meeting held on 29 January 2010 be approved and signed by the Executive Member as a correct record.

**22. EXCLUSION OF PRESS AND PUBLIC**

RESOLVED: That the press and public be excluded from the meeting during consideration of Annex B of agenda item 5 ("Bad Debt Write-Off Report - Period mid November 2009 to January 2010") on the grounds that it contains information which is likely to reveal the identity of an individual and relating to the financial or business affairs of any particular person. This information is classed as exempt under Paragraphs 2 and 3 of Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006.

**23. PUBLIC PARTICIPATION**

It was reported that there had been no registrations to speak under the council's Public Participation Scheme.

**24. BAD DEBT WRITE OFF REPORT - PERIOD MID NOVEMBER 2009 TO JANUARY 2010**

The Executive Member received a report that presented the irrecoverable accounts in respect of Council Tax (CT), National Non-Domestic Rates (NNDR), Sundry Debtors and Housing Benefit overpayment for write-off covering the period 21 November 2009 to 22 January 2010.

The Executive Member was asked to write-off the over £5k accounts (totalling £46,736) in line with the council's Financial Regulations, or to leave the accounts on the council's accounts.

RESOLVED: That the write-off of bad debt, as set out in Table 1 of the report and in the confidential Annex B of the report be approved.

REASON: To remove irrecoverable bad debt from the council's accounts in accordance with accountancy best practice.

Councillor R Moore, Chair

[The meeting started at 4.15 pm and finished at 4.17 pm].